



COLLEGE OF
APPLIED BIOLOGISTS
Professional Accountability

PROSPECTIVE COLLEGE VOLUNTEER APPLICANT FORM

Committee & Task Force Terms of Reference, Chair and
Member Position Profiles

CONTACT INFORMATION

Name:

Designation(s):

City of residence:

Phone Number:

Email Address:

Please check if you are applying for a Lay Member position

Please indicate the volunteer position or positions you are interested in below (e.g. Credentials Committee Member, Mandatory Training Task Force Member, Assessor, Task Force Chair)

EXPRESSION OF INTEREST: Tell us why you are interested in being a volunteer with the College and what you bring to the role. (Maximum 200 words)

APPLIED BIOLOGY: Technical proficiency in the practice of professional applied biology and experience related to the position(s) (e.g. audit, credentialing), if applicable. (Maximum 250 words).
**Lay member applicants, please use this section to describe any regulatory, professional or board experience.*

SKILLS AND COMPETENCIES

To achieve its goals and meet its fiduciary responsibilities, Council has identified the need for diverse voices on statutory committees, with a blend of skills in leadership, strategy development, governance, and an understanding of the regulatory framework (defined below and available on the College website) under which we operate. The College has identified these skills and competencies as requirements for Committee and Task Force Chairs and Members.

It is not necessary for each member of a Committee or Task Force to have experience in each area.

LEADERSHIP

Demonstrated confidence and good judgment in directing the efforts of others to achieve desired outcomes, while modeling respect, commitment, integrity and accountability.

STRATEGY

Understanding of and experience with an organization's process of defining its strategy, or direction, and making decisions on allocating its resources to pursue this strategy.

GOVERNANCE

Understanding and knowledge of board governance and the roles and responsibilities of board members, usually demonstrated through previous board experience.

REGULATORY UNDERSTANDING

Knowledge of regulations and regulatory organizations, including the purpose of regulation, gained from working with legislation, having experience being a part of a regulator, or working in a heavily regulated industry.

CONFIDENTIALITY

The College of Applied Biologists will make reasonable efforts to keep your personal information contained in this form confidential and limited to the Nominations Committee, College Council, the staff, and contractors supporting the work of the Nominations Committee or Council. However, the College may be required to release personal information through a request under the *Freedom of Information Act*, by court order, or as required by law, including pursuant to the forthcoming *Professional Governance Act*.

AUTHORIZATION

By submitting my application, I affirm that I have answered all questions truthfully in this Nomination Form, and confirm that I have read, understand and, if elected or appointed, will be bound by the duties, responsibilities, requirements and commitments outlined.

By submitting this application, I am formally notifying the College of Applied Biologists that I wish to be considered for a volunteer position.