

COLLEGE *of*
APPLIED BIOLOGY
BRITISH COLUMBIA

College Matters
Special Annual Reports Issue

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This publication is made available to every member of the College.

Decisions of the College on matters of standards, policies and guidelines are published in this bulletin. The College therefore assumes that each member is aware of these matters.

www.cab-bc.org

Preserving and Protecting Scientific Methods and Principles

Overview

The College of Applied Biology was established by the Provincial Legislature in 2002 as the licensing and regulatory body for the practice of applied biology in BC. The College and its members are governed by provincial legislation - the *College of Applied Biology Act* and the *Rules* made under that Act - which entrust the College with the responsibility to establish, monitor and enforce high standards of qualification and the practice of applied biology across the province.

The College recognizes that self-regulation of the practice of applied biology is a privilege granted in the public interest and for the public good. The responsibility to retain this privilege is taken very seriously by the College Council, Committee members and staff.

The regulation of the profession requires both proactive and reactive measures. In its proactive role, the College maintains a number of quality assurance programs, such as the College Audit Program and the mandatory continuing professional development program. On the reactive side, the College manages a complaint driven process by which members are held accountable for their actions - both practice and personal.

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President	Brian Churchill
Executive Vice President	Chris Maundrell
Vice President	Guy Gilron
Past President	Paul McElligott
Elected Councillors	Garry Alexander Brian Clark Vanessa Craig Ross Murray Janet Rygnestad Warren Warttig
Lay Councillors	David J. L. Hughes Maureen McDermid
Ex Officio	Chris Johnson Mel Kotyk
<hr/>	
Executive Director	Pierre Iachetti
Registrar	Linda Stordeur
Bookkeeper	Katya Gallegos
Office Administrator	Simon Woo
Project Analyst	Jordan Samis (MA Student)



President's Report Brian Churchill, RPBio

I was honored to be elected as the President of the College this year. The President can only perform up to the level of the organization provided by the Council and staff. I am pleased to say that I am working hard to try to reach the high level set by both the Council and staff.

Council members have set a high standard through their commitment and dedication in working as a team in leading and working on a variety of committees. The reports of these committees are found elsewhere in this edition of *College Matters*.

This Council has adopted a governance policy that has been some time in the making and which defines the committees, roles and procedures for the operation of the College. Interested members can find it on our website. The policy sets up an Executive Committee of the President, Vice-Presidents, Past President and Executive Director. I am pleased to report that this committee has been operating this year and is providing a benefit to the functioning of the College. My thanks to the Executive Committee members and the Council; I appreciate their understanding and toleration of my efforts as I implemented this policy, a new way of dealing with operational issues.

It has been a tumultuous year for staff. With the retirement of Linda Michaluk our founding Executive Director the Council had a challenging task of refining the role and recruiting. The other staff endured long months until Pierre Iachetti was up and running. Welcome Pierre and thank you to Linda Stordeur who assumed so many extra tasks. Thank you also to Simon Woo for his steadfast work in times of uncertainty. Welcome to Katya Gallegos, new to the finance department.

This year was the second full year of our audit program. This program allows the College to monitor the extent to which members are aware of, and are meeting, our membership requirements. One way the College demonstrates an important element of our public-interest mandate. The Audit Committee have found that our members meet our standards, maintaining

professionalism in their practice-related activities and keep up-to-date with their continuing professional development (CPD) requirements. The audit will be expanded to include more members in 2013.

Upcoming changes to the Code of Ethics were identified by President Paul McElligott last year. These changes shift the College Code of Ethics from a static statement to a more dynamic process providing direction for RPBio's to be, and be seen as, objective professionals. The new code has been brought into force this year. Practicing it, like all new policies, will be a learning experience for both the College and members.

The Credentials Committee carries a tremendous workload for the College and I would like to personally thank the members of this committee and staff for the great service they provide. The volunteers on this committee carry a significant burden. The credentialing process is the backbone of the College and is a constant demand. The College is updating the process to run more electronically and will continue to implement more e-solutions in the next year.

My thanks to the Discipline Committee members who are willing to assist when required. They do a difficult job when required. Interestingly their work often falls below the radar of public consciousness and the College felt it needed to respond when questions of its ability to enforce standards were the subject of a Vancouver Sun article. The College responded in writing and our response was the subject of a second article. That being said, no message on the perception of the College goes unheeded.

The College's Mutual Recognition Agreement with the UK's Society of Biology, which gives College members the opportunity to become registered with the UK Society of Biology and the EU European Countries Biologists Association on the strength of their College membership has achieved some use by our members and recognition by industry this year. The admission and practice standards of the College are considered to be among the best and

President's Report continued

having access to the UK and the EU is clearly of benefit to some of our members. The College is exploring how to extend this kind of benefit to other organizations and is working on standards to do this.

The retirement of Linda Michaluk prompted the Council to pick up the baton of strategic planning to ensure the experience and skills of the new Executive Director would fit with the long term goals of the College. A broad sense of our vision had been set in 2010 and we identified short term priorities and actions for Council, committees and staff for a 12-18 month period at a strategic planning session in April 2012. We are focusing on a longer term strategic plan between the time I write this and the AGM. We will set goals we can monitor to ensure we meet and evolve with the needs of the profession and the public interest.

Our strategic plan needs to ensure understanding around the separation of public interest and member interest. The distinction between the College and the Association of Professional Biology (APB) is an important one and has been stressed in our legislation. We will set goals to ensure the distinction is better understood by our members, other professions, government departments and the public. We will collaboratively work with the APB to help us meet this mandate without impairing the important work of that organization. The College is stronger when there is independent representation and advocacy for members' interests that are outside the purview of the College. As government leans toward increasing its reliance on professionals rather than inspection, the perception that the College provides assurance that the public interest is crucial. That the College leaves advocating for interests that benefit members to the APB (or others) must be reinforced.

The toughest job for College Council is communications. In a world of perceptions and sound bites effective communications are essential. The Council has been strengthened this past year by a Communications Committee lead by Lay Councillor Maureen McDerimid. (Lay

Councillors are appointed by the government to advise and report on how we meet the test of "the public interest" in our work). I would like to thank all the committee, but especially Maureen for their diligence in leading the Council in the challenge of communications (including College Matters in which this report appears).

One of our challenges is to understand our value to members and non-members. In this vein the Communications Committee has asked members to solicit participation in a survey of non-member biologists and technologists. I would like to encourage you to get non-members to complete the survey so we can further our understanding of how we are and might meet the public interest of assuring the public that we regulate the profession properly. Links are on our website to survey at: <https://www.cab-bc.org/survey/index.php?sid=84923&lang=en>

Finally, we look to our AGM and conference. Once again College Council looked to its roots for a theme for the College conference held in concert with the Annual General Meeting. Council felt that updates to policy and legislation still needed addressing and we have expanded to include federal as well as provincial initiatives. We want to enhance the ability to attend the conference so you have the option of attending either in person or by web link; so if you can't attend please consider the live online version.

The 2013 Annual General Meeting and conference will be in Victoria on March 8, register online at <https://www.cab-bc.org/2013-college-conference-and-agm> .

In closing I would again like to thank the volunteer committee members and the College staff who made accomplishments this past year possible.

Respectfully submitted,

Brian Churchill, R.P.Bio.
President

MINUTES OF THE COLLEGE OF APPLIED BIOLOGY
ANNUAL GENERAL MEETING HELD ON
FRIDAY, MARCH 9th, 2012
AT HARBOUR TOWERS HOTEL,
VICTORIA, BC

The Meeting was called to order at 9:56 am by President Paul McElligott, and a quorum was confirmed.

Paul welcomed Sharon Glover and Steve Lorimer of ABCFP, Derek Doyle of APEGBC, Elizabeth Doem of BCIA, Charles MacMichael and Ross Bradford of ASPB, and Domenico Iannidinaro and Megan Hanacek of Association of Professional Biology.

AGENDA

MOTION: Moved by Warren Warttig, seconded by Brian Churchill to adopt the agenda as presented. **Carried**

MINUTES OF THE 2011 ANNUAL GENERAL MEETING

MOTION: Moved by Guy Gilron, seconded by Maureen Ketcheson to adopt the minutes as presented. **Carried**

ANNUAL REPORTS

Paul spoke about the format of the Annual General Meeting and that it would be the same as last year. He spoke about the highlights of the year taken from the reports as presented in the Annual Report Issue of College Matters.

MOTION: Moved by Ross Murray, seconded by Brian Nyberg to accept the annual reports as presented. **Carried**

MOTION: Moved by Ross Murray, Seconded by Guy Gilron to accept the Audited statements as presented. **Carried**

MOTION: Moved by Brian Churchill, seconded by Warren Warttig to appoint CF Loveless, CA as Auditor for 2012. **Carried**

RESOLUTIONS

There were no resolutions received within the time prescribed

Paul announced the names of the 2012/13 Council, and presented retiring Past President Doug Steventon with a certificate recognizing his service to the College.

MOTION: Moved by Malcolm Smith to adjourn

The meeting adjourned at 10:13 am

Executive Director Report Pierre Iachetti, PAg, RPP

2012 was a year of big transitions for the College of Applied Biology with the retirement of our founding Executive Director Linda Michaluk in June and my hiring in September as the new ED. We also saw the departure of our long-time bookkeeper Kelly McLaughlin in October and the hiring of Kathy Gallegos who has very ably taken on the College's finances.

Looking ahead to 2013 we have set ourselves ambitious but achievable goals with regards to projected increases in membership and revenues. As you will see in all of the annual reports, the College and its Council and committees have had a very busy and productive year. We made significant progress on a number of files and it has been rewarding to work with our Council and committees on improving and clarifying guidance for our members. I will continue to ensure that the College and its members are competently represented on the various committees and working groups where the College collaborates with governments and our colleagues in the other professional associations to advance our collective interests. This will be one of my primary tasks as changes to provincial and federal legislation and a move towards more emphasis on professional reliance and qualified persons presents both opportunities and challenges for the College and its members.

As you likely know, the College shared our offices with the BC Institute of Agrologists for many years. The BCIA has moved on to new offices in Langford and so with this transition and the change in leadership at the College, we are embarking on a facelift for our office. By the spring, we will have updated our current space with new offices and a dedicated boardroom. We plan on holding an open house and extend an invitation to members to drop in and see us when you are in Victoria.

The College office continues to be a very busy place. I want to acknowledge and thank our staff - Linda Stordeur, Simon Woo and Kathy Gallegos for their support and tireless efforts on behalf of the College and our members. On top of the immense amount of work that she puts in as our Registrar, Linda Stordeur served as the Acting Executive Director over the summer while the hiring committee found a suitable replacement for Linda Michaluk. We all owe her a great debt of gratitude. I for one have relied on her expertise and experience on a daily basis as I get up to speed in my role as ED. Our intention is to hire additional part-time staff to support the increasing workload of the Executive Director and Registrar. Additional office support is necessary to meet the demands of an increasing membership and to ensure the implementation of the long term strategic goals set by College Council.

We have also been fortunate through a provincial grant related to accreditation, to retain the services of Jordan Samis who is no stranger to the College having worked with us in the past providing research and recommendations on accreditation. As well, Alyssa Hansen is again assisting with organizing the 2013 AGM and conference and running our web conference.

To all of the staff, Council and numerous committee volunteers, thank you for your support in my first 5 months at the helm.

Respectfully submitted

Pierre Iachetti, P.Ag, RPP
Executive Director

Strategic Planning Committee Report

Garry Alexander, RPBio

The Strategic Planning Committee (Committee) was struck in 2012 to plan and execute strategic planning on behalf of Council. Strategic planning started in May of 2011 when Council completed a strategic planning session (SPS) to lay the groundwork for defining Council's priorities. Five themes were developed from that session and many of the recommendations arising from that session have been acted upon or are in progress.

In early 2012, Council directed that an update on progress in meeting the recommendations was needed including new priorities for Council. It was also recognized that Council needed a succession plan for staff positions prompted by the retirement of the College's Executive Director. These factors led Council to hold an SPS on April 13-14, 2012. The objectives of the session were to identify short term priorities and actions for Council, committees and staff for a 12-18 month period and update progress on recommendations from the 2011 SPS. Another objective was to determine a course of action for finding a successor to the retiring Executive Director. The results of this session were reported in College Matters.

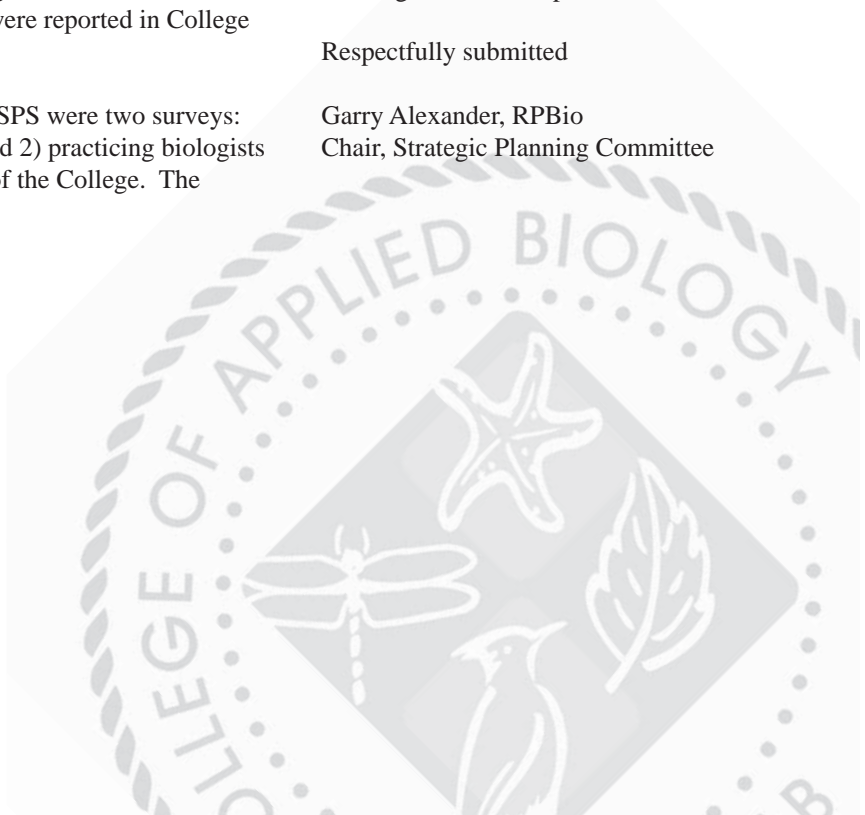
Arising from the 2012 SPS were two surveys:
1) College members and 2) practicing biologists who are not members of the College. The

responsibility for these surveys rests with the Communications Committee and further information is provided in that committee's 2013 Report. The non member survey was completed in December 2012 and results are being analyzed. The member survey will be launched in the spring of 2013. Other initiatives that arose from the SPS are also reported in the Communications Report.

The members of the Committee, Ross Murray, Guy Gilron and Chris Maundrell wish to acknowledge the role of Pierre Iachetti, Executive Director, CAB who has taken on much of the work in organizing the 2013 SPS. Priorities for the SPS Committee in 2013 include overseeing the actions and recommendations that arise from the SPS session and consideration of ongoing planning needs for Council. In early 2013, the Committee will develop its terms of reference to establish its role and responsibilities for review by Council. An important task for planning this year is to establish broad goals and performance measures for the organization to enable the tracking of Council's performance.

Respectfully submitted

Garry Alexander, RPBio
Chair, Strategic Planning Committee



Lay Councillors Report Maureen McDermid

Currently, there are two lay members sitting on the Council of the College, David Hughes and Maureen McDermid. Both have served since 2006 and their terms have been renewed 3 times with the current term ending in March 2014. There is provision under the act for 3 lay members to be appointed by the Minister of the Environment and as a result, we will be seeking the appointment of a third lay member this year. Lay members, who sit as fully functioning members of Council, are part of the checks and balances considered by government when it extends the privilege of self-governance to a profession. Our primary function is to offer an outside perspective of the public interest on issues to Council, which always gives this subject most careful attention.

Both of us have taken on active roles in the work of Council. David sits on the Finance Committee and has participated in the development of the

new Code of Ethics, a major task for Council. Maureen chairs the Communications Committee, sits as the required lay member on the Audit Committee and continues to work on the refining of governance processes and policy. This past year has seen Council continue development of a strategic plan, a necessary step to guide the future energies of Council and address the issues that arise with the growing maturity of the organization.

At the close of this first decade of the operation of the College we continue to be impressed by the hard work and dedication of staff and the countless hours and serious consideration your volunteer councilors bring to their tasks.

Respectfully submitted,

Maureen McDermid
Lay Councilor

Secretary/Treasurer Report Chris Maundrell, RPBio

The Financial Committee continues to work to monitor the financial health of the College of Applied Biology. Although the 2012 financial statements are not yet audited we are expecting a balanced budget for the fiscal year 2012 or a small surplus. Costs have been slightly higher this year due to consulting fees and greater travel for Council members involved in the hiring of our new Executive Director. At our November meetings the Finance Committee reviewed the 2013 provisional budget which was approved by Council. We anticipate the final budget, to be reviewed in late January 2013, to be approved as a balanced budget. Staff continues to recognize the importance of working within our budget and the Committee would like to acknowledge their diligence at keeping costs and expenditures under control.

Last year we began seeding our operations fund with a surplus, this year we plan on contributing any surplus to the Legal Fund. We are still a little short of our goal of 350k for the Legal Fund. The operations fund will allow Council to hold membership fees where they are for awhile yet. Each fund is invested in interest bearing GIC's which present very little risk to the College. These are growing slowly but steadily each year.

Respectfully submitted

Chris Maundrell, RPBio
Secretary/Treasurer
Chair Financial Committee
Executive Vice President

Governance Committee Report Ross Murray, RPBio

The Governance Committee is an Ad Hoc committee formed in 2011 as part of a broad initiative to fulfill goals established at a CAB Council strategic planning meeting held in May 2011. The mandate of the Governance Committee is to establish a governance policy to inform the manner in which the College Executive, Council and staff manage the affairs of the College.

This report covers the period since 2011 when the Governance Committee was struck. For the first 18 months of this period, the Governance Committee was chaired by Brian Churchill with members including myself, Chris Maundrell, Warren Wartig and Executive Director at that time, Linda Michaluk. We were supported by Jordan Samis, a term employee who was concurrently completing graduate studies in an area closely related to Governance. During the period from June 2011 to March 2012, the Governance Committee considered a number of governance approaches and developed a draft policy for implementation by the College.

The activities of the committee were suspended in the spring of 2012 in order to focus efforts on

managing changes in the College resulting from the election of a new President, resignation of the founding Executive Director and initiation of an executive search. The Governance Committee was reconvened in September 2012 with myself as Chair and Chris Maundrell, Warren Wartig and Maureen McDermid as members.

This newly reconstituted committee undertook a review of the draft Governance Policy during the fall of 2012 with a detailed review of the governance of College Council. Those elements of the Policy have been put in place. Finalization of elements of the Policy related to operation of the staff and office remain under review. Pending results of a Strategic Planning Meeting scheduled for February 1 & 2, 2013, the goal of the committee is to finalize the governance policy for implementation prior to the March 2013 College AGM

Respectfully submitted

Ross Murray, RPBio
Chair, Governance Committee



Registrar Report

Linda Stordeur, RPBio

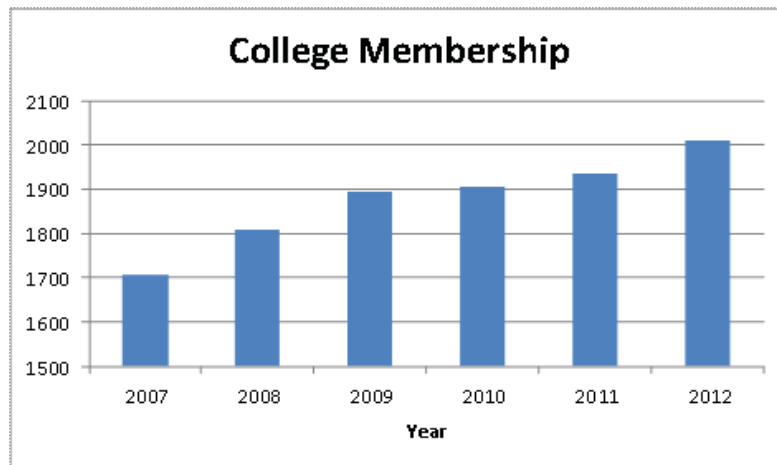
Membership growth continues to remain strong as illustrated in the graph below. While egress is inevitable, the number of new and returning members continues to exceed those who have withdrawn. Specific membership numbers are presented at the end of this report.

Biologists in Training upgrade applications continue to comprise a significant number of the RPBio applications (26% in 2012). The College continues to get applications from individuals who have had their academic training from all over the world and who want to work in Canada. This year the College assessed applications from those who completed their academic training in Nepal, Netherlands, Russia, Ireland, United Kingdom, Philipines, and Hong Kong/China

I would like to acknowledge Chris Johnson (Chair, Credentials Committee), Joyce Boon (Vice-Chair, Credentials Committee), Simon Woo (office assistant), and the Credentials Committee members for their commitment and dedication to the very busy and detailed task of processing and evaluating the applications.

Respectfully submitted,

Linda Stordeur, RPBio
Registrar



Registrar Report continued

Membership Numbers by Category

Membership Totals ¹		2007	2008	2009	2010	2011	2012
Registered Members	R.P.Bio.	1305	1355	1418	1434	1475	1515
	R.P.Bio. (Ret.)	75	81	85	85	90	84
	R.B.Tech.			15	29	32	41
Enrolled Members	B.I.T.	261	301	293	273	260	287
	Trainee (R.B.Tech.)			3	3	10	14
	St.	30	31	28	30	26	31
Honorary Member		1	1	1	0	0	0
Leave of Absence		38	38	50	52	41	40
Total Membership ²		1709	1807	1893	1906	1934	2012

¹ The numbers shown are as of December 31st of each year

² The totals include those On Leave as they still appear in the Register

Membership Demographics by Employment Sector (%)

Employment Sector		2012
Education		3
First Nations		1
Government	Federal	4
	Municipal	2
	Provincial	15
Not for Profit		2
Private Sector ³		47
Self-Employed		18
Unknown/Retired		8

³ Small and large companies

Credentials Committee Report

Chris Johnson, RPBio

The Credentials Committee had another busy year in 2012! An increase in membership kept the staff and Committee members occupied with the processing and reviewing of applications. Over the past year, the Credentials Committee and College staff reviewed 187 files (RPBio = 81, RBTech = 11, BIT = 72, RBTech Trainee = 6, St = 17). Each review can be time consuming and must be accommodated within the constraints of other professional and personal commitments. I thank Joyce Boon (Vice Chair), Rob D'Eon, Guy Gilron, Lee Harding, Pierre Johnstone, Sandra Meidinger, Gerry Naito, Brent Philips, Roy Rea, and Liz Stanlake for their efforts in quickly and thoroughly reviewing each application. Also, I welcome and thank Derek Marcoux for joining the Committee late in 2012. The year-over-year-over-year-over-year (!) increase in applications required a modest expansion in the membership of the Credentials Committee. Derek's experience developing college-level curriculum will be extremely helpful in further refining the standards for the admission of Registered Biology Technologists.

In an effort to find further efficiencies in the review process, including a reduction in costs, College staff has implemented a fully digital, web-based review system. In the past, applications were shipped around the province in large plastic totes to each of three reviewers. The courier costs were substantial and the process was time consuming. The digital system is more secure, reduces costs, and allows the concurrent review of the applicant's file, decreasing the time required to process each application. The new system is working very well with substantial benefits to the applicant, staff, and reviewers.

I thank the College staff for their continued commitment to supporting the Committee. As Registrar, Linda Stordeur has many duties. She continues, however, to facilitate the work of the Credentials Committee as if that were her only responsibility. On a weekly basis the Committee relies on Linda for guidance, including the interpretation of the Rules, the resolution of difficult applications, and the administration of Committee tasks. Of a more strategic nature, Linda spearheaded and managed the development of the web-based review system and has secured outside funding to explore an accreditation system for BC universities (more to report in 2013). Assisting Linda, Simon Woo continues to serve the Credentials Committee with much appreciated attention to detail and efficiency. A consistent and complete application saves the Committee time and ultimately speeds the review and decision for the applicant.

The Credentials Committee continues to work effectively and in a collegial manner. During our annual meeting, we made some incremental changes to the guidance documents for applicants. In particular, we developed a set of guidelines for submitting a suitable report for review. I thank the Committee for their substantial voluntary contributions. Their time and efforts are essential to a strong, relevant, and publicly accountable College and profession.

Respectfully Submitted

Chris Johnson, RPBio
Chair, Credentials Committee

Audit and Practice Review Committee Report Warren Warttig, RPBio

The establishment of self-governing status through the College of Applied Biology Act created a legal obligation to govern members in accordance with the law and the standards set by the profession itself in a fashion that protects the public's interest. If a professional regulatory organization fails to hold members to account in a transparent manner the public can lose confidence in the profession and the professionals the organization represents. The College of Applied Biology (CAB) is authorized by statute and required to set in place a variety of proactive and reactive accountability processes that ensure the public interest in the practice of applied biology is met; the Audit Program falls into the proactive category (i.e. not complaint driven). Audit participation is determined by way of random selection of practicing members.

The CAB Audits are developed on a quality assurance model and structured to address the public's interest and provide an educational element for members. The Audits are designed to inform members where there may be a process-related practice problem, and provide opportunities to assist the member to understand the issues. All registered members of the Audit and Practices Review Committee (APRC) have been subject audits and are acting as Auditors for the formal audits. Three additional auditors have also been audited as a condition of becoming an auditor. This ensures the Committee and auditors have firsthand knowledge of the challenges faced by the auditors and subject members. This also helps facilitate program revisions to Council as required.

The Audit Program has been developed over the past five years and implemented in 2010 where nine randomly drawn members were audited. In 2011, ten randomly drawn members were audited, and one additional audit was completed as a requirement for a new volunteer auditor. In 2012, the number of randomly drawn audits completed almost tripled to 27 (including two audits for two new auditors). Of the 47 audits completed to date, with the exception of one audit, all members were deemed to have met the audit requirements. An additional twenty audits were initially planned for the latter half of 2012,

but they were dropped due to other Council issues (i.e. finding and welcoming our new Executive Director). The amount of audits completed was increased as the result of discussion at a two day May 2011 strategic planning session. At this session the topic of audit frequency (~1% of membership annually) was discussed and it was decided that this annual audit rate was too low and an annual rate of 5% would instill greater public confidence. The decision was reinforced in the 2012 strategic planning session.

Increased audits have been made possible by increasing the number of audits completed by auditors and increasing the number of auditors. Guy Gilron RPBio came on board as an auditor in 2011 and in 2012 Dave Lindsay RPBio and Pamela Zevit RPBio joined our team. For 2013, 27 members have been randomly selected for our first round of audits.

The next steps for the Committee are to develop a more formal working relationship with the Discipline Committee and to jointly develop a Practice Review. The Practice Review will likely be similar to the audit, but will entail a more intensive level of review. All of this contributes to a higher confidence level from government and public and while this will not likely result in a blanket right-to-practice (due to the complex nature of the biological field) it should lead to more and more tasks that are required to be signed off by an RPBio or RBTech.

On January 30, 2013 a joint meeting of the APRC and the Discipline Committee is planned. Linda Michaluk has been contracted for the day to help us explore the grey area of responsibility between the APRC and the Discipline Committee as it applies to the CAB Rules. Linda has been active with the Ethics Committee which I believe will be useful for the Practice Review discussions. We will be discussing what we want out of a practice review (framework) and when/how it would be initiated (e.g. randomly, complaint based, as a result of an audit, at the request of the Discipline Committee, etc.) and if there would be a need for a change of the CAB Rules.

Being an Auditor is an interesting activity that

Audit and Practice Review Committee Report continued

requires relatively little time commitment. As an auditor, you are only involved in audits and report to the APRC (i.e. you would not be a member of the committee). If you are interested in becoming an auditor (or know someone who is) and meet the criteria below, please contact the College Registrar (Linda Stordeur) at registrar@cab-bc.org.

Required Criteria

1. Be a member of the College of Applied Biology.
2. Possess a minimum of 10 years of diverse experience in the practice of applied biology.
3. Have been a registered member of the College for 7 years.
4. Have 5 years experience in project management in applied biology.
5. Must be available for 3 hours/month on average.
6. Be current in the practice of the profession (not more than 5 years removed from active practice), and be recognized as objective, fair minded and unbiased.
7. Submit to an audit undertaken by members of the Audit Committee.
8. Be willing to serve at least a one year term.

Information on the audit process is posted to the web site at:

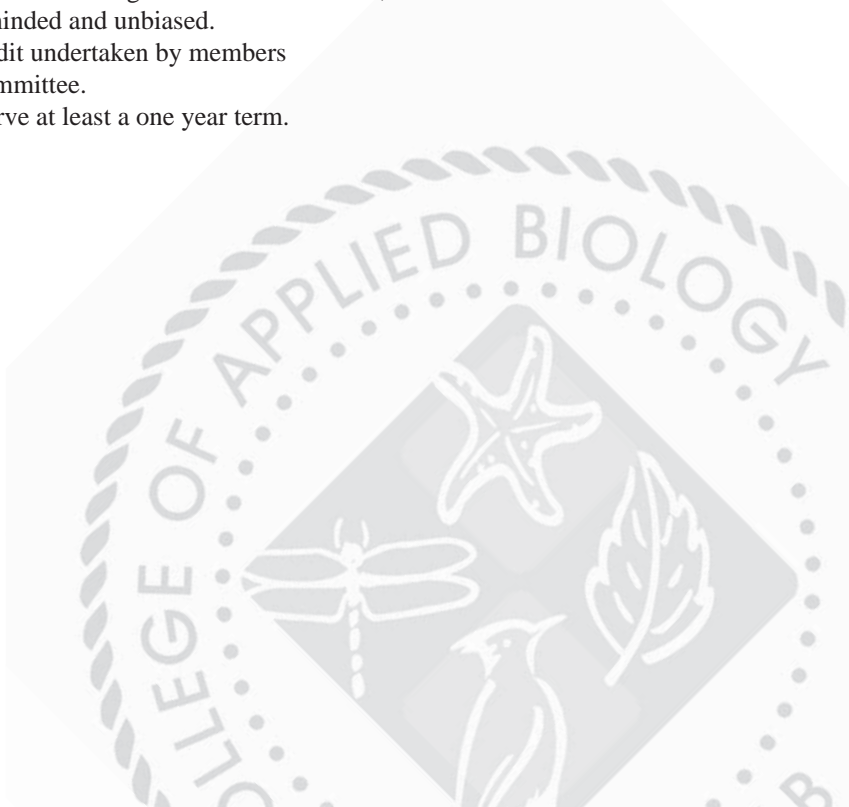
<http://www.cab-bc.org/files/Schedule%206.pdf>

The site includes links to the audit forms to enable members to undergo an informal self-assessment and become familiar with the process and practice related requirements. This will not only assist those members who are selected by random draw to undergo an audit, but will assist all members in meeting their professional practice elements.

I would like to thank the committee members - Wayne Wall, Mark d'Entremont, Ian Robertson, Mike Whelen, Rob Thomson, Brian Clark, and lay Councillor Maureen McDermid - for their hard work and continued support with the APRC, and Guy Gilron, Dave Lindsay and Pamela Zevit for their work and feedback as auditors.

Respectfully submitted,

Warren Warttig, RPBio
Chair, Audit and Practices Review Committee



Communications Committee Report Maureen McDermid

The tasks of the Communications Committee continue to multiply as Council seeks effective ways of listening to and informing members of the issues and events that impact the profession of applied biology and members of the College. The College continues to publish *College Matters* free of charge four times a year. The most recent edition provided a retrospective on the first decade of the College and insight from Council into the work of the committees as well as personal reflections from serving Councilors about their experiences serving on Council. Staff maintains and updates the website at www.cab-bc.org, always mindful of ways to streamline and make this a more effective and efficient tool for members. *College Notice* is used to send timely information links and reminders via email to members.

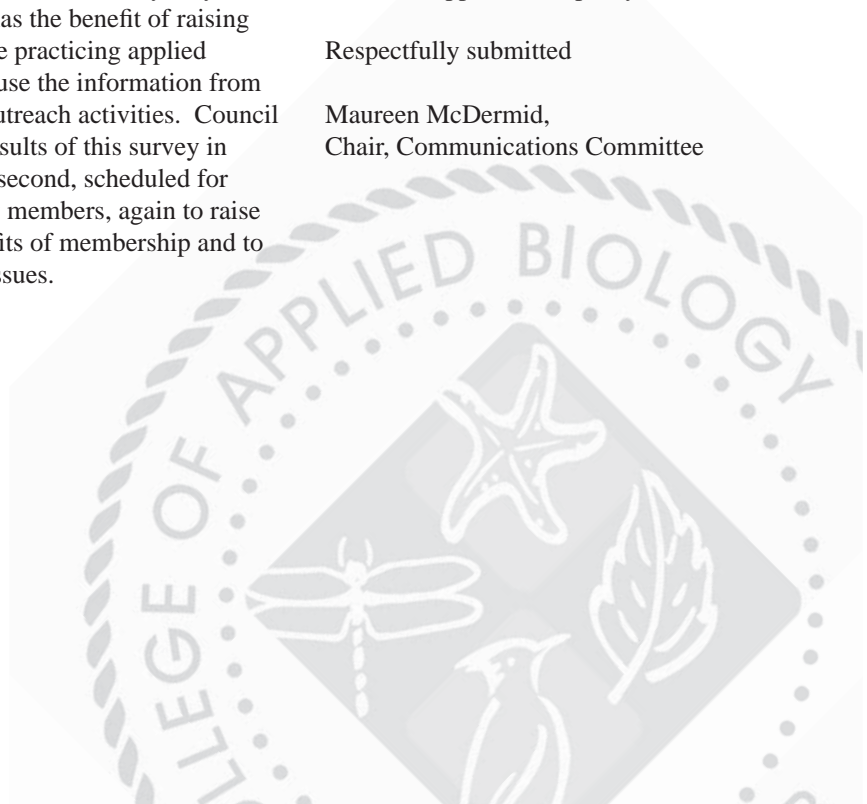
In response to the strategic planning initiative, Council requested the Committee undertake two surveys this year. The first, with the help of members, has been targeted to biologists who are not currently members of the College to help Council better understand why they are not members. It also has the benefit of raising awareness among those practicing applied biology. Council will use the information from the survey to inform outreach activities. Council will be releasing the results of this survey in *College Matters*. The second, scheduled for this spring, will survey members, again to raise awareness of the benefits of membership and to canvass membership issues.

With the arrival of a new Executive Director, plans are in the works for another Road Show to introduce Pierre to our members, to highlight the new Code of Ethics changes and respond to members questions. In the past, this has been a well-received event by members across the province and provides for discussion and information sharing face to face. As a result of the very successful one day conference held in conjunction with the Annual General Meeting last year this format will be repeated March 8, 2013 in Victoria with a focus on providing provincial legislation and policy updates for resource professionals, designed in part as an additional way to assist in meeting our public interest mandate.

The Committee welcomes suggestions and ideas from you, the members, about how we might use our current tools or add new ones that will better accommodate and serve your needs. The members of the Committee, Chris Maundrell, Vanessa Craig and Garry Alexander, join me in thanking staff for their continued and very valuable support in the past year.

Respectfully submitted

Maureen McDermid,
Chair, Communications Committee



Nominations Committee Report Paul McElligott, RPBio

Nominations for candidates for open positions of the 2013/2014 College Council closed on December 28th.

The following nominations were received:

Vice President (1 position) Vanessa Craig
(Acclaimed)

Councilor at Large (2 positions)
Garry Alexander,
Ross Murray,
Gerry Leering

Regional Councilor (1 position) - no nominations

The three candidates for Councilor at Large have confirmed their intention to run, and there will therefore be an election, which will begin on January 25th.

Respectfully submitted,

Paul McElligott, RPBio
Chair, Nominations Committee

Ethics Committee Report Vanessa Craig, RPBio

In June, the Ethics Committee was changed from an *ad hoc* committee, originally formed to review and revise the Code of Ethics for the College, to a standing committee. It had become clear over time that Council would benefit from having a committee to which to refer issues surrounding the ethics requirements of the College (such as ethics training, ethics requirements, questions from committees or members), and that these issues exceeded the original mandate of the committee.

The Ethics Committee has had a busy year. The College of Applied Biology Act specifies that undermining the principles of stewardship of aquatic and terrestrial ecosystems and biological resources can be considered “conduct unbecoming a practicing member”, and this was referenced in the revised Code of Ethics implemented in February 2012. In order to provide guidance to the membership on this requirement, the Ethics Committee has met regularly via conference call to work on a draft definition of the principles of stewardship for

the College. In addition, as part of an overall review of the College’s ethics requirements, the committee has begun reviewing the ethics training and delivery options of the College.

The Committee also will be involved in the upcoming Road Show for the College, which will highlight the new College Code of Ethics.

I thank the Committee members for their continued hard work and support: Laura Darling, David Hughes, Linda Michaluk, Wayne Wall, and Geoff Wickstrom. The Ethics Committee also benefited from the support of Linda Stordeur and I thank her for her assistance.

Respectfully submitted,

Vanessa Craig, RPBio
Chair, Ethics Committee

Discipline Committee Report Mel Kotyk, RPBio

This term (March 2012, to the writing of this report) was a very busy one for the Committee. During this reporting period, the Committee considered one complaint carried forward from the last reporting period, and five new complaints. Of the new complaints: two were brought forward to the College to bring the matter to our attention (as opposed to requesting Disciplinary action), one was dismissed and two are ongoing. The complaint that was carried over from 2011 was a very complex situation which required the advice of an independent investigator. The investigator recommended that the complaint not proceed, and after careful deliberation by the Committee the complaint was dismissed with advice being provided to the Subject Member.

Information on the complaints can be found on the College web site in accordance with College policy. All discipline related policies and guidance documents can be found at <http://cab-bc.org/act-rules-and-policies> with information on the discipline process found at <https://www.cab-bc.org/discipline>. All members are encouraged to review this material.

Last year the Committee embarked on consideration of adding an alternative dispute

resolution module to the formal discipline processes. This led to discussion on whether this approach could be helpful to the College and the membership in terms of the pending Practice Review process. The Committee will meet jointly with the Audit committee for further discussions on this topic on January 30th. Any recommendations arising from these discussions will be sent to Council and will be reported in College Matters. The Committee experienced a change in membership this year with the resignation of George Bryce due to competing work responsibilities and duties. David Ormerand, and Timothy Smith have joined the Discipline Committee to replace George and have already provided some very good and thoughtful input.

I would like to thank the members of the committee and staff, Linda Stordeur, RPBio, former Executive Director Linda Michaluk, RPBio, and current Executive Director Pierre Iachetti, PAg for their assistance.

Respectfully submitted,

Mel Kotyk, RPBio
Chair, Discipline Committee

Summary of Complaints submitted to the College of Applied Biology

Complaint Statistics	2008	2009	2010	2011	2012
Breach of Act and/or Ethics	3	3	4	3	5
<i>Complaints Resolved</i>					
Conditional Admission					
Discipline Hearing		1*			
Review on Record		1*			
<i>Complaints in Process</i>	1		1	2	2
<i>Complaints Rejected/Dismissed</i>	2	3	3	2*	5*

*included carry over from previous year.

For more information on Discipline, please visit: <http://cab-bc.org/discipline>

End of the Annual Report Section

Council, Volunteers and Staff 12-13

College Council

President

Brian Churchill

Executive Vice-President

Chris Maundrell

Vice President

Guy Gilron

Past President

Paul McElligott

Lay Councillors

David J. L. Hughes

Maureen McDermid

Regional Councillors

Vanessa Craig

Janet Rygnestad

Warren Warttig

Councillors at Large

Garry Alexander

Brian Clark

Ross Murray

Ex Officio

Chris Johnson

Mel Kotyk

Staff

Executive Director

Linda Michaluk (until June 30/12)

Pierre Iachetti (since Sept. 5/12)

Registrar

Linda Stordeur

Bookkeeper

Kelly McLaughlin (to Oct. 22/12)

Katya Gallegos (since Dec 1/12)

Administrator

Simon Woo

Project Analyst

Jordan Samis

(MA Student)

Communications Assistant

Alyssa Hansen

Committees

Audit Committee

Warren Warttig – Chair

Brian Clark

Mark d'Entremont

Maureen McDermid

Ian Robertson

Rob Thomson

Wayne Wall

Mike Whelen

Brian Churchill (ex officio member)

Communications Committee

Maureen McDermid – Chair

Garry Alexander

Vanessa Craig

Chris Maundrell

Brian Churchill (ex officio member)

Credentials Committee

Chris Johnson– Chair

Joyce Boon – Vice Chair

Rob D'Eon

Guy Gilron

Lee Harding

Pierre Johnstone

Sandra Meidinger

Gerry Naito

Brent Phillips

Roy Rea

Liz Stanlake

Brian Churchill (ex officio member)

Discipline Committee

Mel Kotyk – Chair

George Bryce

Timothy Smith

Barbara Thomson

Rick Page

Brian Churchill (ex officio member)

Executive Committee

Brian Churchill - Chair

Guy Gilron

Chris Maundrell

Paul McElligott

Ethics Committee

Vanessa Craig - Chair

Laura Darling

David Hughes

Linda Michaluk

Wayne Wall

Geoff Wickstrom

Brian Churchill (ex officio member)

Finance Committee

Chris Maundrell – Chair

Vanessa Craig

David Hughes

Brian Churchill (ex officio member)

Pierre Iachetti (ex officio member)

Linda Stordeur (ex officio member)

Governance Committee

(March 2012 to October 2012)

Brian Churchill – Chair

Chris Maundrell

Ross Murray

Warren Warttig

Governance Committee

(October 2012 to March 2013)

Ross Murray– Chair

Chris Maundrell

Maureen McDermid

Warren Warttig

Brian Churchill (ex officio member)

Nominations Committee

Paul McElligott – Chair

Professional Liaison Committee

Brian Churchill – Chair

Chris Maundrell

Rob Thomson

Warren Warttig

Strategic Planning Committee

Garry Alexander - Chair

Brian Churchill

Guy Gilron

Chris Maundrell

Ross Murray

Volunteer Auditors

Guy Gilron

Dave Lindsay

Pamela Zevit

Reminder: Ethics Requirements for Newly Registered Members

Schedule 3, section 1.4 (Professional Ethics) states as a condition of membership (beginning in 2008) all newly registered members must successfully complete an ethics seminar within 3 years of being granted registration.

For the information of newly registered members, the College defines a program on professional ethics to include a discussion on what it means to be a professional and on the elements of professional practice such as competence, independence, integrity, due diligence and accountability. **Once completed, the member must contact the College to report the name of the course and the date the course was completed.**

The College has reviewed and can recommend the following professional ethics courses/seminars as meeting this requirement:

1. Given by the Association of Professional Biology of BC at their Annual Conference and throughout the year - APB Professional Ethics Course. <http://www.professionalbiology.com/>
2. Given by the Association of BC Forest Professionals - Please note that only the face to face seminar will meet the College's requirements. The online course does not meet the College's requirements. <http://www.abcfp.ca/>
3. Given by the British Columbia Institute of Agrologists - BCIA Ethics Workshop. <http://www.bcia.com/>

There may be other courses which meet the College requirements. Please contact the College if you have another course you would like the College to consider as meeting the requirements.

Membership Update

The College wishes to welcome and congratulate the following new members:

NEWLY REGISTERED PROFESSIONAL BIOLOGISTS

Marlene Gifford 2400	Tracey L'Esperance 2404	Morgan Anderson 2408
Jennifer Prive 2401	Brandalyn Musial 2405	Todd Sherstone 2411
Jessica Hobden 2402	Justin Lange 2406	Meghan Marjanovic 2412
Danielle Backman 2403	Julie Nielsen 2407	

RETURNING (RE-INSTATED) REGISTERED PROFESSIONAL BIOLOGISTS

Steven Voller 1798	Shawn Hay 1436	Darren Brown 2131
Gwendolyn Lohbrunner 1394	Chris Picard 1611	Jason Cote 2106

NEWLY REGISTERED BIOLOGY TECHNOLOGISTS

Tyler Schon 48	Matthew Rodgers 49
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NEWLY ENROLLED BIOLOGISTS IN TRAINING

Andrew Venning 732	Anna Udovichenko 735	Jeremy Nilson 740
Ayase Grant 733	Daniel Rissing 737	
Kassandra McFarlane 734	Amy Wakeford 738	

RETURNING (RE-INSTATED) BIOLOGISTS IN TRAINING

Kathrine Scott 432

NEW STUDENT BIOLOGISTS

Jazmine Lowther 135	Brett Johnson 136	Mindy Skinner 138
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NEWLY RETIRED MEMBERS

Joan Robin 1108	Andrew Bryant 417
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NEWLY ON LEAVE MEMBERS

<u>RPBio</u>	<u>RBTech</u>	<u>BIT</u>
Leigh Holt 2172	Christine Bukta 32	Nicole Plysiuk 556
Andrew Wylie 2324		
Daiva Zaldokas 1522		
Catherine Jacobsen 2409		

RESIGNED

<u>Retired</u>	<u>RPBio</u>	<u>BIT</u>
Sherry Eland 500	Rick McKelvey 399	Nicholas Plett 519
Ray Baynes 495	John Youds 176	Stephanie Captein 580
John Cartwright 141	Ray Halladay 354	Nathan Ferguson 196
Brian Fuhr 245	Gerry Oliver 133	Katrina Gousmett 668
Gerald Taylor 30	Elizabeth Williams 1621	

Reminder of CPD Requirements for On Leave members

Please note that Rule 7.13.5 came into effect in 2011. Rule 7.13.5 provides that after one year of temporary withdrawal, On Leave members must complete 50% of the CPD requirements for each of the subsequent years on temporary withdrawal.

The 5 year limit remains in effect as the time that a member can be on Temporary Withdrawal. The beginning of the 5 year time limit is not influenced by Rule 7.13.5 and began when the member went onto Temporary Withdrawal.

Annual Membership Summary (since the 2012 AGM)

REGISTERED PROFESSIONAL BIOLOGISTS

Katelyn Zottenberg	2322	Danielle Drieschner	2353	Julie Tyrrell	2384
Janet Jeffery	2323	Chelsea Coady	2354	James Phibbs	2385
Andrew Wylie	2324	Grant Nishio	2355	Heidi Regehr	2386
Nathan deBruyn	2325	Valerie Smith	2356	Michael Nelligan	2387
Kiley Gibson	2326	Maximillian Gerth	2357	Crystal Reid	2388
Paddy Hirshfield	2327	Joan Eamer	2358	Bill Mavros	2389
Jennifer B. Smith	2328	Chad Wilkinson	2359	Adrian Leslie	2390
Andrea English	2329	Katharine Fremlin	2360	Kourtney Bradley	2391
Iлона Berbekar	2330	Bradley Remillard	2361	Marco Pistrin	2392
Jonathan St. Jean	2331	Kashif Sheikh	2362	Jason Marzinzik	2393
Drew Kaiser	2332	Jason Lewis	2363	Robyn Laubman	2394
Leonard Seefried	2333	Myriam Belisle	2364	Christopher Sears	2395
Francis Choi	2334	Barbara Anderson	2365	Brian Arquilla	2396
Peter Kickham	2335	Brock Simons	2366	Megan Watters	2397
Kate Haines	2336	Jody Bremner	2367	Daniel Williams	2398
Krystal Kerckhoff	2337	Crystal Lawrence	2368	Mattias Loeseken	2399
Tanya Debroux	2338	Bruce (Robert) Harrison	2369	Marlene Gifford	2400
Sherry Hohn	2339	Mary von der Porten	2370	Jennifer Prive	2401
Shannon Miller	2340	Jennifer Tyler	2371	Jessica Hobden	2402
Carl Lammens	2341	Michael Sanborn	2372	Danielle Backman	2403
Chad Ellis	2342	Sara Howard	2373	Tracey L'Esperance	2404
Sara Stephenson	2343	Stephen Sims	2374	Brandalyn Musial	2405
May Quach	2344	Jennifer Greenwood	2375	Justin Lange	2406
Rachel Field	2345	Lily Burke	2376	Julie Nielsen	2407
Michael Carter	2346	Jesse Montgomery	2377	Morgan Anderson	2408
Pamela Dinn	2347	Jacqueline Peach	2378	Todd Sherstone	2411
John Evans	2348	Kevin Koch	2379	Meghan Marjanovic	2412
John Fitzpatrick	2349	Carla Corbett	2380		
Kristen Beechey	2350	Martin Stol	2381		
Andrew Booth	2351	Cory Olson	2382		
Isabelle Girard	2352	George Mercer	2383		

RETURNING (RE-INSTATED) REGISTERED PROFESSIONAL BIOLOGISTS

Michael Sheperd	1480	Steven Voller	1798	Jason Cote	2106
Moraia Grau Lopez	1381	Gwendolyn Lohbrunner	1394		
Nicole Wallace	1949	Shawn Hay	1436		
Anna McIndoe	2243	Chris Picard	1611		
Jon Bisset	1292	Darren Brown	2131		
Janvier Doire	1997				

REGISTERED BIOLOGY TECHNOLOGISTS

Royan Viggers	36	Trevor Nowak	41	Josephine Gilson	46
Kathleen Maddigan	37	Becky Phillips	42	Kevin Lafond	47
Mark Toohey	38	Jenna Gaul	43	Tyler Schon	48
Jerry MacDermott	39	Wendy Chalmers	44	Matthew Rodgers	49
Erich Bell	40	Chantelle Kilbourn	45		

ENROLLED BIOLOGISTS IN TRAINING

Katrina Gousmett	668	Michael Lavalee	696	Danielle Francis	724
Ashley Watson	669	John Cristiani	697	Annalise Barber	725
Jonathan Rife	670	Zoey Slater	698	Lanaye Baxter	726
Amy Leeming	671	Leigh Evans	699	Scott Nicholl	727
Paul Beddoes	672	John Elsley	700	Ian Levit	728
Eric Nijboer	673	Iracema Vigliar	701	Timothy Gray	729
Jamie MacGregor	674	Kara Przewczek	702	Danielle Dessureault	730
Derek Nickel	675	Rebecca Tranmer	703	Ryan Thomlinson	731
Matthew Gordon	676	Robert Mazuch	704	Andrew Venning	732
James Meldrum	677	Remi Masson	705	Ayase Grant	733
Allison Schein	678	Meghan Baker	706	Kassandra McFarlane	734
Alexander Caldicott	679	Kristy Todd	707	Anna Udovichenko	735
Cayla Naumann	680	Gregory Faasse	708	Daniel Rissing	737
Kori Archer	681	Tori Waites	709	Amy Wakeford	738
Lilia Kotzeva	682	David Vey	710	Jeremy Nilson	740
Melissa Hairabedian	683	Suzanne Hopkinson	711		
Glenn Rudman	684	Andrew Kuiper	712		
Kristen Voghell	685	Julian Gan	713		
Clayton Beier	686	Sarah Friesen	714		
Jamie Norton	687	Samuel Barnes	715		
Carly Stomsten	688	Tanya Katamay-Smith	716		
Christine Braun	689	Michael Paleologou	717		
Christine Gibson	690	Rebecca Seifert	718		
Jillian Goulet	691	Lynne Bosquet	719		
Stefania Gorgopa	692	Allan Irvine	720		
Garrett Kerr	693	Lesley Shelley	721		
Jon Crysler	694	Jasmine Ghotra	722		
Stephanie Keightley	695	Kristin Maitland	723		

RETURNING (RE-INSTATED) BIOLOGISTS IN TRAINING

Marcus Boucher	291	Gabriel Aguirre	579	Kathrine Scott	432
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ENROLLED TECHNOLOGIST TRAINEE

Melanie Hawes	14	Christopher Hegele	16	Jillian Stewart	18
Erin Fulcher	15	Ian Wright	17	Paula Ramage	19

STUDENT BIOLOGISTS

Alexandra Bland	123	Hazel Cha	129	Jazmine Lowther	135
Carson White	124	Catherine Thompson	130	Brett Johnson	136
Jonathan Delisle	125	Sarah Bouwmeester	131	Mindy Skinner	138
Megan Osmond-Jones	126	Brad White	132		
Emily Janzen	128	Jared Maida	133		

MEMBERS WHO HAVE CHANGED STATUS (RETIRED, TEMPORARY WITHDRAWAL, ETC. IN 2012/13)

RETIRED MEMBERS

RPBio

Thomas Pendray	265
Anne Parkinson	280
Ian McDougall	211
Reid White	393
Joan Robin	1108
Andrew Bryant	417

RBTech

Jenine Mylymok	22
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ON LEAVE MEMBERS

RPBio

Brady Michael	993
Leigh Holt	2172
Leigh Holt	2172
Andrew Wylie	2324
Daiva Zaldokas	1522
Catherine Jacobsen	2409
Tegan Arnett	2307

RBTech

Christine Bukta	32
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BIT

Stacey Wilkerson	335
Cheryl Williston	414
Nicole Thomas	436
Nicole Plysiuk	556

RESIGNED

Retired

Bengt Kangasniemi	322
John Collison-Baker	1109
David Wilson	1582
Sherry Eland	500
Ray Baynes	495
John Cartwright	141
Brian Fuhr	245
Gerald Taylor	30

RPBio

Don Eastman	147
Eric Hemelin	1588
Al Hodaly	2117
Doug Jury	289
Shona Lawson	1955
Hilary Lindh	2020
Jasbir Mann	1644
Karen Clark	860
Jason J. Smith	1989
Anick Fournier	2247
Steven Clark	1686
Marie Gallagher	1005
Rick McKelvey	399
John Youds	176
Ray Halladay	354
Gerry Oliver	133
Elizabeth Williams	1621

BIT

Celina Gabriel	633
Jeremy Hogan	552
Julian Doczi	572
Nicholas Plett	519
Stephanie Captein	580
Nathan Ferguson	196

Student

Melany Rosberg	50
Samantha James	127
Katrina Gousmett	668

REMOVED FROM THE REGISTER (in July 2012)

Retired

Markus Eymann	841
Jim Powell	489

RPBio

Kevin Conlin	433
Graham Corley-Smith	1953
James Cuthbert	150
Lucinda Eykamp	2142
Thomas Heinrich	2291
Suzanne Henderson	2279
Allen Johnson	1294
Timothy Kroeker	2057
Ernest Lupin	1196
Stephen Macfarlane	471
Douglas Mason	2023
Season Snyder	2037
Christopher Stoesz	2146
Jennifer Walker-Larsen	1846
James Young	701

RPBio - On Leave

Samantha Flynn	1251
Aminul Islam	1938
Melanie Ptashynski	1546

RBTech

Michaela Burke	27
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BIT

Derek Andriatz	4
Jason Beukens	246
Frank Bohlken	301
Tiffany Cobb	534
Mark Fletcher	555
Matthew Freeman	583
Kevin Gayfer	51
Lisa Hardy	464
Rangyn Lim	571
Glenn Lundy	485
Julia Maniecki	640
Rebecca Misener	288
Jeffery Pollock	129
Michael Silvergieter	595
Lindsay Towns	602

BIT - On Leave

Javed Hamid	492
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Student

Laura Adlakha	116
John Arnett	104
Marie Bourassa	95
Steven Richards	109
Matthew Zustovic	82

REMOVED FROM THE REGISTER (in December 2012)

RPBio

Tony Walker	2109
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Deceased

Randy Wright	24
Pat McLellan	

Condolences

The College extends its condolences to the families of Randy Wright, RBTech, and Pat McLellan.

In Memoriam

Patricia Margaret McLellan

September 23, 1936 - December 22, 2012



Pat was born in Howrah, India and was educated there prior to emigrating to England in 1953. She married in 1956 and embarked on a television career at ABC Television Studios in Teddington before emigrating to Canada in 1964. There she pursued her career with CBC Toronto where she met and married Angus McLellan in 1971. On Angus's retirement, for the good of his health, they moved to Victoria where Pat started a new career teaching Bunka Embroidery, which she enjoyed for a number of years. She then became Office Coordinator for the

Association of Professional Biologists of BC and The College of Applied Biology until she retired to care for Angus full-time following his stroke and until his death in 2005.

It was uncanny how Pat only had to see your face once and she could put a name to it.

I ran into Pat in Nanaimo a couple months after I met her at my very first APB conference on business unrelated to the APB and she called me by name to say hello. I of course thought initially that this was because I was somehow special (at least that is how she made me feel). I soon realized that's how she made just about everyone feel.

What a great ambassador she was.

Warren Warttig

Pat was an amazing individual. She knew the names and faces of most of the members during her time in the office and could easily fill in the background on most member issues as issues arose. She was a stalwart, a hard worker, and could be relied upon to keep things together during the time of transition to a full time Registrar, and a full time Executive Director. During her time with the APBBC and then the College, I got the sense that we were like her family to her.

It was with sadness that age came upon her and she retired, and she was truly missed at that time. In my view she was an unsung hero and played a significant role in building the foundation of the APBBC and College. For those who didn't know her, you missed being with a wonderful woman. For those who did know her, you will know what I mean.

She will be missed.

Mel Kotyk,

Pat was an articulate and intelligent lady who enjoyed many interests and made many good and loyal friends along the way. She played Mah Jong and Cribbage, belonged to a book club, judged local rose shows, was Secretary for the CBC Retirees Association, hiked with the Sunshine Hikers, played floor curling and enjoyed outings with the Church Friendship Club. A lover of travel, sports, theatre, local politics, with a deep interest in world affairs, she lived life to the full. Pat also loved animals, particularly cats, of which she had several over the years.

Pat is survived by her fiancée, Melvyn Smith with whom she very happily shared her last five years, her brother Brian and his wife Jenny, her niece Lucy and her nephew Sam, cousin Archie and his wife Elizabeth and her many relatives in England, India and Australia. She will be deeply missed and remembered by them all as well as by her many good friends throughout the world who meant so much to her.

College of Applied Biology 2013 AGM and Conference



**POLICY
LEGISLATION
UPDATE
SESSION**

FOR RESOURCE PROFESSIONALS

The College of Applied Biology 2013 AGM will be held on March 8th, 2013, at the Harbour Towers Hotel in Victoria, in concert with the Provincial Legislation and Policy Update Session for Resource Professionals (PLUS) conference. This conference will present an opportunity for professionals in the biology, forestry, agrology and engineering/geoscience sectors to hear from provincial and federal government/agency representatives on strategic initiatives and trends in resource oriented legislation and policy. Roles for and related expectations on resource professionals will also be addressed.

This is the second annual PLUS conference held by the College and a key event for resource professionals looking for information on changes and trends in resource related provincial legislation and policy. There will be a web-conference option for those attendees not able to travel to Victoria for this event.

Because this conference is focusing on resource professionals, the College has instituted a two- tier pricing structure: for members in good standing of a professional regulatory body, we offer an early-bird rate of \$100/person for those who register before February 15, 2013 and a regular rate of \$125/person for those who register after February 15th; for those who do not hold such membership, we offer an early-bird rate of \$125/person if registered before February 15th and a regular rate of \$150/person if registered after February 15th. The conference fee includes web access to the materials presented and lunch. The fee to attend the conference is the same whether the attendance is in person or via web-link.

Please note that the College AGM will be held at 10 AM on the day of the conference. This will provide attendees with the option of attending the AGM or having an extended networking break. In the event the AGM runs longer than the time allotted, the AGM will recess and reconvene at the end of the Conference so as not to interfere with the scheduled speakers. There is no fee to attend only the AGM portion of the day. College members can claim CPD points for attending the AGM and the conference sessions in accordance with College Rule Schedule 4.

Notice of College 2013 AGM

Please be advised that the College 2013 AGM will be held in Victoria on March 8, 2013.

The AGM will occur in concert with a one day College convened conference that will provide updates on natural resource-related regulatory environment, both recent and pending, from Ministry and agency staff.

Further details will be announced at a later date on the College web site (www.cab-bc.org).

Deadlines for the membership renewal process

Membership Renewal Process	Dates/Deadlines
A membership renewal notice was mailed to each member	November 1, 2012
Annual Dues AND signed declarations were due.	December 31, 2012
End of the grace period. Last date that payments could have been post-dated to.	January 13, 2013
A late fee of 10% was added to the dues of members who have not paid their annual dues and/or submitted their declarations.	January 14, 2013
Letters will be mailed to members who have not paid and/or included their declarations.	February 2013
Final deadline for membership renewal with late fee.	February 28, 2013
Members who have not renewed their membership will cease to be members in good standing. In addition to the late fee, a 25% reinstatement fee is added to the dues.	March 1, 2013
Registered letters will be sent to members who have not renewed membership or resigned.	early June 2013
Any member who still has not renewed will be removed from the Register.	June 30, 2013

College of Applied Biology 2012 AGM and Conference



**POLICY
LEGISLATION
UPDATE
SESSION**

Policy and Legislation Update Session for Resource Professionals

March 8, 2013, Harbour Towers Hotel, Victoria, BC

FOR RESOURCE PROFESSIONALS

Conference Agenda

Note: If a College member attends all events including the AGM a total of 9 CPD points can be claimed.

Please check the website for regularly updated conference information:

<http://www.cab-bc.org/news/news-types/whats-new/2013-college-agm-conference>

8:00 AM	Registration and coffee
8:45	Welcome
9:00	Qualified Persons Initiative – Garth Webber Atkins, Manager, Strategic Land Policy, Ministry of Forests, Lands and Natural Resource Operations Project Manager, Qualified Persons Cross-Ministry Working Group
9:30	Integrated Decision Making Initiative – Andrew Morgan, BC Ministry of Forests, Lands and Natural Resource Operations
10:00	Oil and Gas Commission – Howard Madill
10:30	Break and College AGM
11:00	BC Forest Practices Board – John Pennington
11:30	BC Environmental Assessment Office Update - (Speaker TBC)
12:00 PM	Ministry of Transportation and Infrastructure: Wildlife Issues - Len Sielecki, Wildlife and Environmental Issues Specialist, Ministry of Transportation and Infrastructure
12:30	Local/Regional Government Update (Speaker TBC)
1:00	Lunch
2:30	Keynote - Bob McDonald, CBC/Quirks & Quarks
2:15	Break
2:30	Federal Legislation Update (Speaker TBC)
3:00	Panel Discussion: Inter-professional collaboration – representation from CAB, APB, ABCFP, APEGBC, BCIA
4:15	Wrap up and closing

Hotel Reservations - Harbour Towers Hotel, 345 Quebec Street, Victoria, [1-800-663-5896](tel:1-800-663-5896)

Hotel reservations are available starting at \$84.00 for a standard room and these rates are available until February 6th, 2013. There are a limited number of rooms available at this price so register as soon as possible. When making your reservation you must mention it is for the College of Applied Biology conference. To make reservations on line please go to <https://bookings.ihotelier.com/bookings.jsp?groupID=845126&hotelID=13405> or phone the number above.

ATTENDANCE: in person or on-line

ATTENDANCE FEE: (early-bird rate) \$100 for members of regulated professions; \$125 for all others
(after February 15) \$125 for members of regulated professions; \$150 for all others

REGISTER ONLINE: <https://www.cab-bc.org/2013-college-conference-and-agm>