

BY REGISTERED MAIL TO THE MEMBER

May 19, 2021

Shawna Reed
24265 – 60 Avenue
Langley, BC V2Z 2G5

Mark Underhill
Counsel for the B.C. College of Applied Biology
c/o Arvay Finlay LLP
1512 – 808 Nelson Street
Vancouver, BC V6Z 2H2

Dear Ms. Reed and Mr. Underhill:

Re: Citations re: Shawna Reed, R.P. Bio #1133 dated October 26, 2020 and February 11, 2021

The Discipline Panel learned from College counsel that the College's Statement of Points and materials were posted to Ms. Reed on May 7, 2021 and, by inadvertence, some documents the College intends to rely on were missed that day and was posted three days later on May 10, 2021.

The Discipline Panel also has a copy of a May 13, 2021 email from Savina Sohi, who briefly acted for Ms. Reed some time ago and who conveyed from her recent conversation with Ms. Reed that she received Hearing documents and does not intend to make any submissions in the Hearing.

In light of the above, the Discipline Panel has asked me to convey its decision which is that:

- despite Ms. Sohi's email, the Panel will not proceed as if Ms. Reed has irrevocably declined to participate in the Hearing or may not yet change her mind; and
- although the additional College documents were sent late by inadvertence, the Panel must protect a Member's right to prepare their submission knowing the entirety of the case they must meet

therefore, Ms. Reed's deadline for providing her Statement of Points and related documents is extended by three days to June 10, 2021 and the Hearing commencement date is accordingly moved to June 11, 2021. These changes will be reflected in an amended Notice of Hearing. If you have any questions, please contact the writer.

Yours truly,

John S. Heaney
Counsel for the Discipline Panel

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