



SQUAMISH

HARDWIRED *for* ADVENTURE

Senior Environmental Specialist Regular Full-Time

Explore this stimulating opportunity as Senior Environmental Specialist! This position is responsible for supervising the day to day activities of the Environmental team and working with staff in various municipal departments, other external agencies, representatives of senior levels of government, community groups, and members of the public in order to establish and implement realistic objectives and standards necessary for the preservation of environmental quality throughout the District of Squamish.

The successful candidate will possess sound knowledge of environmental legislation in performing assigned duties, as well as a valid Class 5 Driver's License with a safe driving record, Bachelor of Science degree majoring in biology, ecology or environmental studies and 5 years' experience in the environmental control field in the private or municipal sector. You will also be registered, or have the ability to become registered, with the Association of Registered Professional Biologists of British Columbia.

If you are a motivated Environmental Specialist who is passionate about all that Squamish has to offer, then we want to hear from you!

Who we are: The District of Squamish is a progressive and growing community with a palpable positive energy and a strong focus on the great outdoors. Our friendly, small-town setting, spectacular natural environment, and world-class recreational opportunities offer an incredible live-work-play lifestyle that few places can beat. Bike, ski, sail, run, climb, hike, explore our thriving arts, culture and heritage scene – in your own back yard. Use some of that time you will save on the commute for life balance!

We are a team of fun-loving yet highly dedicated and hardworking professionals who are committed to continuous learning, improvement, and excellence in service to our citizens - and so is our ideal candidate.

Think you would be the perfect fit? Then come and Deliver Outstanding Service at the District of Squamish! In addition to a competitive salary, the District of Squamish also offers a comprehensive benefits package, municipal pension plan, as well as a compressed work week which allows for an earned day off every second week.

This is a Union position within the Collective Agreement of CUPE Local 2269 and the District of Squamish.

A complete job advertisement can be viewed at: <http://squamish.ca/yourgovernment/careers/job-postings/>

Please submit your cover letter and resume quoting competition #22-25 to:

Human Resources
District of Squamish
37955 Second Avenue, P.O. Box 310, Squamish, BC V8B 0A3
E-mail: jobs@squamish.ca

Application deadline: Until position is filled.



SQUAMISH

HARDWIRED *for* ADVENTURE

External Job Posting

Position:	Senior Environmental Specialist
Status:	Regular Full-Time
Work Area:	Engineering
Posting Date:	March 21, 2022
Closing Date:	Until filled.

GENERAL SUMMARY

Reporting to the Director of Engineering, the Senior Environmental Specialist is responsible for supervising the day to day activities of the Environmental team and working with staff in various municipal departments, other external agencies, representatives of senior levels of government, community groups, and members of the public in order to establish and implement realistic objectives and standards necessary for the preservation of environmental quality throughout the District of Squamish. The Senior Environmental Specialist exercises sound knowledge of environmental legislation in performing assigned duties.

KEY RESPONSIBILITIES

Customer Service

- Contributes to the success of our team, creation of our community, and delivering outstanding customer service internally and externally by fostering the District of Squamish corporate values in their work: thinking beyond today, working together, acting with courage and enthusiasm, doing the right thing, and striving to do better every day.
- Follows the District of Squamish's Customer Service Guidelines to ensure the Delivery of Outstanding Service.

Main Duties and Responsibilities

- Ensures the day-to-day operations of the Environmental Group align with long term plans, budget, policy guidelines and operational procedures.
- Provides supervision of the Environment employees by planning, scheduling, assigning, monitoring guiding and reviewing the work of others.
- Participates in the recruitment of staff including orienting and training new staff members.
- Assists with preparation of departmental budgets and monitors budgets.
- Develops and implements environmental policy and environmental planning activities relating to natural areas within the District, in collaboration with municipal department staff and managers, as well as various other internal and external stakeholders such as government and community agencies.
- Provides technical expertise, advice, and guidance on environmental matters including regulatory and other requirements of senior governments or affiliated agencies.
- Investigates and responds to complaints and bylaw infractions related to environmental concerns.
- Conducts site visits to ensure required standards are met; facilitates corrective action and compliance.
- Provides documentation to Bylaw Enforcement Officer and other agencies, as required.
- Participates in relevant meetings to provide feedback, guidance and advice to the committee on environmental issues, as required.
- Liaises with developers and other external environmental professionals and consultants to steward and implement the environmental permit approval process.
- Reviews and processes land development proposals for compliance with the District's environmental policies and all applicable bylaws.
- Represents the District at environmental events; develops and coordinates related municipal educational and communication materials.
- Develops and delivers environmental education programs regarding environmental and fisheries issues.
- Develops and delivers materials outlining and communicating municipal processes and procedures regarding environmental and watercourse issues.
- Represents the Director on various committees, as designated.
- Responds to environmental referrals on behalf of the District.
- Develops environmental standards, policies, procedures and bylaws, as directed.
- Develops and administers the Sensitive Habitat Mapping.



SQUAMISH

HARDWIRED *for* ADVENTURE

- Provides support to the District's Emergency Response program and the Emergency Operation Centre, as required.
- Maintains a variety of records, files and databases.
- Composes routine correspondence for completion by or signature of others.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

- Thorough knowledge of the relevant federal, provincial, and municipal legislation, regulations and bylaws.
- Thorough knowledge of the procedures, methods, practises, policies, procedures, regulations, and bylaws governing the work performed.
- Thorough knowledge of the principles, practices, and objectives of environmental quality control operations and of the related trends and developments.
- Considerable knowledge of the equipment and instruments used in environment quality control programs.
- Sound knowledge of the chemistry, biology, ecology, and physics as applied to the work performed.
- Sound knowledge of the principles, objectives, methods, and procedures applicable to environmental emergency planning and response.
- Excellent oral and written communication skills.
- Familiarity with Geographic Information (GIS) Systems is an asset.
- Proven skill and ability to effectively lead employees.
- Ability to evaluate staff for the purpose of providing mentoring, direction and development.
- Ability to engage, inspire and motivate the team, instilling enthusiasm and commitment.
- Ability to administer, review, analyse, prepare, recommend, and implement new or revised environmental control programs, policies, objectives, bylaws, procedures, and standards.
- Ability to establish and maintain effective working relationships with a variety of internal and external contacts and agencies; to represent the District of Squamish internally or externally to explain and provide information, assistance, and interpretation of applicable bylaws, standards, policies, and procedures; to promote interest and conformance with the District of Squamish's environmental standards and programs.
- Ability to interpret plans and examine specific examples of development plans for compliance with bylaws and assessment of environmental impact; to perform research activities and prepare and maintain records, technical reports, correspondence, and related materials and to make effective oral and written presentations.
- Ability to exercise tact, initiative, and sound judgement in performing assigned duties.
- Ability to work safely and in compliance with the District of Squamish Health and Safety Policy, WorkSafe BC and other related health and safety regulations.

REQUIRED TRAINING, EDUCATION AND EXPERIENCE

- Bondable
 - Valid BC Class 5 Driver's License with a safe driving record
 - Bachelor of Science degree majoring in biology, ecology or environmental studies
 - 5 years' experience in the environmental control field in the private or municipal sector
 - Registered, or ability to become registered, with the Association of Registered Professional Biologists of British Columbia
- OR**
- An equivalent combination of education, training and experience.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. This is a general list of responsibilities, duties and skills required of personnel so classified. Other related duties may be assigned in keeping with the general nature of the position.

The District of Squamish may consider applications who do not fulfill all requirements of the position if no fully qualified applicants apply.

Hours of Work: 70 hours biweekly. Current shifts (subject to change) are between the hours of 8:00am to 5:00 pm, Monday to Friday (fortnight schedule).



SQUAMISH

HARDWIRED *for* ADVENTURE

Salary: \$42.55 per hour

This is a Union position within the Collective Agreement of CUPE Local 2269 and the District of Squamish.

Direct Your Application (Quoting Competition #) To: #22-25

Human Resources

District of Squamish

37955 Second Avenue, P.O. Box 310, Squamish, B.C., V8B 0A3 E-mail: jobs@squamish.ca

The District of Squamish is an equal opportunity employer, committed to recruiting an inclusive workforce that reflects the community we serve. We encourage applicants from diverse backgrounds, including Indigenous applicants, all genders, nationalities and persons with disabilities.